



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

"Jefferson County: Responsible government
advancing quality of life"

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: March 15, 2017

SUBJECT: JEFFERSON COUNTY Meetings – Week of March 20, 2017

March 20, 2017 Monday	No Scheduled County Meetings		
March 21, 2017 Tuesday	Human Resources Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Parks Committee Tour (Palmyra Environmental Learning Center)	8:45 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	Bridges Federated Library System Board	6:00 p.m.	Bridges Library System Office 741 N. Grand Ave, Suite 210, Waukesha
March 22, 2017 Wednesday	Criminal Justice Collaborating Council (CJCC)	12:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	Board of Health	1:00 p.m.	Health Department Conference Room 1541 Annex Rd, Jefferson
March 23, 2017 Thursday	Economic Development Consortium	8:30 a.m.	UW Extension 864 Collins, Rm 12, Jefferson
March 24, 2017 Friday	Solid Waste/Air Quality Committee	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	Law Enforcement and Emergency Management Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
March 25, 2017 Saturday	No Scheduled County Meetings		
March 26, 2017 Sunday	No Scheduled County Meetings		

Agenda - Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

Tuesday, March 21, 2017 @ 8:30 a.m.

Committee Members: James Braughler, Greg David, Jim Mode, Michael Wineke, Lloyd Zastrow

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval January 23, 2017 minutes
7. Communications
8. Update on and discussion of Task Force assignments
 - a. Analysis of overtime and sick time utilization
 - b. Professional Development training
 - c. Recruitment and Retention
 - d. Succession Planning
9. Employee Recognition Program update
10. "Wisconsin State Health Insurance 2018-2019 Proposed Changes" Presentation by Human Resources
11. Review of December, 2016 Final Monthly Financial Report and January, 2017 Monthly Financial Report for Human Resources and Safety
12. Report from Human Resources Director:
 - a. January and February, 2017, monthly accomplishments and goals
 - b. Vacant position requests
 - c. Emergency Help requests
 - d. Leave of Absence approvals
 - e. Employees provided additional steps or benefits
 - f. Reclassification and New Hire process
13. Set next meeting date and agenda items
14. Adjournment

Next scheduled meeting: Tuesday, April 18, 2017 at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Parks Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

Date: Tuesday, March 21, 2017

Time: 8:45 a.m.

Committee members: Foelker, Matt
Kelly, Mike
Nass, Steve

Payne, Laura
Tietz, Augie

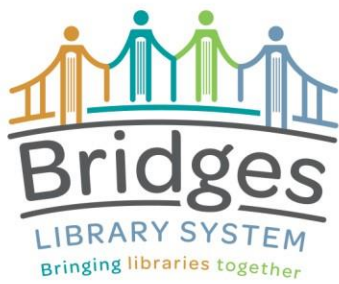
1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Tour Palmyra Environmental Education Center, W687 Carlin Trail, Palmyra, WI
7. Adjourn

Next scheduled meetings: April 3, 2017
May 1, 2017
June 5, 2017

The purpose of this meeting is to tour the Environmental Education Center. No county business will be conducted.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080
W bridgeslibrarysystem.org

Regular Board Meeting

DATE: **Tuesday, March 21, 2017**
TIME: **6:00 p.m.**
PLACE: **Bridges Library System Office**
741 N. Grand Avenue, Suite 210
Waukesha, WI 53186

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Waukesha County Federated Library System office (262-896-8080) at least 72 hours in advance.

AGENDA

1. Call to order
2. Comments from the public
3. Correspondence
4. Approve minutes of February 2017 meeting - Action
5. Approve payment of monthly invoices – Action
6. Review financial report - Action
7. Reports: APL, Resource Library, Staff, Director
8. Approve Bridges Library System Marketing & Communications Plan - Action
9. Public Library System Redesign (PLSR) Update – Discussion and Possible Action
10. Confirmation of next meeting: April 18, 2017 (Pauline Haass Public Library in Sussex, WI)
11. Adjournment

Serving the libraries of Waukesha and Jefferson Counties

OUR MISSION: Improving member libraries through leadership, collaboration, & support

AGENDA
JEFFERSON COUNTY
CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC)

Jefferson County Courthouse – **Room #202**
311 S. Center Avenue
Jefferson, WI 53549

Committee Members

Randy Koschnick
Circuit Court Judge

Jim Schroeder
County Board Chair

Susan Happ
District Attorney

Paul Milbrath
County Sheriff

Carla Robinson
Clerk of Courts

John David
Mayor – City of Watertown

Jeffrey De La Rosa
Public Defender's Office

Brian Dykstra
Department of Corrections

Ben Wehmeier
County Administrator

Kathi Cauley
Human Services Director

J. Blair Ward
Corporation Counsel

Lynn Forseth
Literacy Council Executive Director

Dale Lutz
Captain - Jefferson Police Dept.

Barbara LeDuc
President/CEO-Opportunities, Inc.

Michael Wallace
President/CEO-Fort Healthcare

Wednesday, March 22nd, 2017 at 12:00 noon

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from February 22, 2017 meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. New Business
 - a) Discussion and possible action related to 2017 DOJ grant application to include review of diversion programs and treatment court options
 - b) Stepping Up Initiative (Cauley-subcommittee)
7. Routine Reports
 - a) Update on monthly jail data
 - b) Update on JCATC outcomes (Kristi Gusse)
 - c) Update on SCRAM and Remote Breath
8. Updates on coordination with Recidivism Council and other agencies.
9. Discussion on heroin/opiates/meth.
10. General discussion for long term objectives of the CJCC.
 - Out Brief from Treatment Courts Standards Training
 - Discussion and possible action on Treatment Courts Standard Training Action Plans (Holler-subcommittee)
 - Discussion and possible action on data gathering on local criminal re-offenders, including criminogenic needs, possibly from jail and/or Probation & Parole
11. Agency updates.
12. Future meeting dates:

April 26, 2017	12:00 noon
May 24, 2017	12:00 noon
13. Future agenda items.
14. Adjourn.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549 ♦ 920-674-7275 (Phone) ♦ 920-674-7477 (FAX)

www.jeffersoncountywi.gov

Jefferson County Board of Health Agenda

Health Department Conference Room

1541 Annex Road, Jefferson, WI 53549

Wednesday, March 22, 2017

1 p.m.

Board Members

Marie Wiesmann, RN, BSN, Chair; John McKenzie; Vice-Chair, Ed Morse, Secretary; Dick Schultz; Don Williams, MD

1. Call to order
2. Roll Call/Establishment of a Quorum
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Approval of Board of Health Minutes for January 18, 2017
6. Communications
7. **Public Comment** (Members of the Public who wish to address the Board on specific agenda items must register their request at this time)
8. **Review of Health Department Strategic Plan**
9. **Update on Tobacco Free Coalition** Emi Reiner, PHN; Emma Kane, Tobacco Free Coalition
10. **Review of Health Department Financial Report**
 - a. Review and Discussion of Income Statement
11. **Operational Update of the Environmental Health Program**
 - a. Registered Sanitarian New Hire
12. **Discussion of Public Health Preparedness Program**
 - a. Out of State Travel Request for Anniston Alabama Training
13. **Discussion of Public Health Program**
 - a. Review of Statistics
 - b. Review of Communicable Disease Cases Reported
 - c. Greater Watertown Community Health Foundation Grants
 - d. Public Health Registered Nurse Recruitment
 - e. The Raising of America Series
14. **Adjourn**

Next Scheduled Meetings: All Wednesdays – May 17, 2017, July 19, 2017, September 20, 2017, November 15, 2017, January 17, 2018 and March 21, 2018

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



Thursday, March 23, 2017– 8:30 am
864 Collins Road, Room 12, Jefferson, WI 53549

JEFFERSON COUNTY ECONOMIC DEVELOPMENT CONSORTIUM (JCEDC) BOARD AGENDA

Board Members

Chairman: John David – City of Watertown

Steve Wilke – City of Lake Mills, Matt Trebatoski – City of Fort Atkinson, Timothy Freitag – City of Jefferson, Mo Hansen – City of Waterloo, Pat Cannon – City of Whitewater, Veronica Rudychev – Village of Cambridge, Kyle Ellefson - Village of Johnson Creek, Jim Mode – County Supervisor, Amy Rinard – County Supervisor, Augie Tietz – County Supervisor

- I. Call to Order**
- II. Roll Call (Establish a quorum)**
- III. Certification of Compliance with Open Meeting Laws**
- IV. Approval of March 23, 2017 Agenda**
- V. Approval of Minutes – February 23, 2017 *#**
- VI. Public Comment - *Members of the Public who wish to address the JCEDC on specific agenda items must register their request at this time.***
- VII. JCEDC Reports**
 - A. Finance Report – January 31, 2017 *#**
 - B. Revolving Loan Fund Update**
 - Year End Status report #
 - Signed Resolution #
- VIII. General Orders**
 - A. Campaign Update**
 - B. Directors Report**
 - Annual Report
 - Projects Update
- IX. New Business**
 - A. Future Agenda Items**
 - Quarterly Report of Revolving Loan Fund
 - Joint Meeting of the Glacial Heritage Development Partnership & JCEDC Board of Directors
 - Madison Area Technical College (MATC) report
 - B. Upcoming Meetings/Seminars**
 - JCEDC Board of Directors – April 27, 2017, 8:30 am., 864 Collins Rd, Rm 12, Jefferson, WI
- X. Adjournment**

*** Indicates a vote will be taken. # Indicates a document is enclosed.**

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Jefferson County Solid Waste/Air Quality Committee

March 24, 2017 - 8:00 a.m.

**Jefferson County Courthouse – Room 203
311 S. Center Avenue, Jefferson, WI 53549**

Agenda

Members: Don Reese-Chair, Gregg Patrick -Vice Chair, Laura Payne-Secretary, Kirk Lund and Gary Kutz
Rob Klotz, Sharon Ehrhardt and Matt Zangl

Staff:

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance With the Open Meetings Law
4. Review the Agenda
5. Introductions
6. Public Comment
7. Communication
8. Approval of Minutes – December 16, 2016
9. Discussion with Possible Action-Update, Deer Track Park Landfill with Don Smith
 - a. *2016 Host Fee*
 - b. *Chart from Brian Lamers*
 - c. *Landfill Updates*
10. Discussion with Possible Action-Jefferson County Debris Management with Donna Haugom
 - a. Possible Debris sites for FEMA to approve.
 - b. Changes or Updates to the Jefferson County Debris Management Plan
11. Discussion with Possible Action-Clean Sweep for 2017
 - a. Work Schedule for the April 7th & April 8th Clean Sweeps.
 - b. End of Years totals for 2016
 - c. Final Grant Total for 2016 and DATCP Grant for 2017
 - d. Donation Updates
12. Discussion with Possible Action-Master Gardeners
 - a. Compost Bins – Delivery – April 12-13
 - b. Master Gardeners Request for 12 Bins
 - c. Master Gardeners Display at the Fair
13. Discussion with Possible Action - Jefferson County School Garden Summit 2017: Upham Hall at UW-Whitewater, Thursday, March 9th – 3:00 p.m. Registration & Networking – 4:00 – 7:00 p.m. Program
14. Discussion with Possible Action-Heroin Program Jefferson High School-Tuesday, March 28, 2017
6:00 p.m. Resource Fair – 6:30 – 8:30 p.m. Program
15. Discussion with Possible Action-Update on Drug Collections and Posters
 - a. Additional Printing, Laminating and Distribution Costs
 - b. Drug News Release
 - c. Media Pickups: Channel 4-Milwaukee and Product Stewardship Institute, Inc. - Boston
16. Jefferson County Fair Booth – July 12-16
17. Discussion with Possible Action – Ehrhardt Summary on the 2017 WI Integrated Resource Management Conference (WIRMC) Conference
18. Upcoming Meeting Dates and Possible Agenda Items.
19. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

**INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD
CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT
920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN BE MADE.**

Office of the Sheriff – Jefferson County



411 S. Center Avenue
Jefferson, Wisconsin 53549-1703

Paul S. Milbrath, Sheriff

Jeffrey Parker, Chief Deputy

Paul Wallace
Administrative Captain



Jerry Haferman
Patrol Captain



Duane Scott
Jail Captain

AGENDA

LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

Jefferson County Courthouse, Room 112
311 S. Center Ave.
Jefferson, WI 53549
March 24, 2017 @ 8:30 a.m.

DWAYNE MORRIS, CHAIR; KIRK LUND, VICE CHAIR; MICHAEL WINEKE, SECRETARY; DICK SCHULTZ; ED MORSE

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of the agenda
5. Public comment – Members of the public who wish to address the committee on specific agenda items must register their request at this time
6. Approval of the February 24, 2016 meeting minutes
7. Communications
8. Grants – Update of ongoing or new grants
9. Report from the Sheriff
10. Review monthly bills and financial items (January & February)
11. Report on the budget
12. Review monthly jail and patrol activity reports
13. Discuss / approve jail assessment fund items
14. Next meeting date is April 28, 2017 (Emergency Management)
15. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Business 920.674.7310 ★ Patrol 920.674.7344 ★ Detectives 920.674.7360 ★ Civil Process 920.674.7339 ★ Jail 920.674.7336
Toll Free: Jefferson County 1.800.675.7310